

**IF YOU USE ANY VEHICLE IN BUSINESS:**

	<b>VEHICLE 1</b>	<b>VEHICLE 2</b>	<b>VEHICLE 3</b>
Make & Model			
Date Began Business Use			
Total Miles for Year			
Business Miles for Year			
Commuting Miles for Year			
Other Personal Miles			

<b>EXPENSES:</b>	<b>VEHICLE 1</b>	<b>VEHICLE 2</b>	<b>VEHICLE 3</b>
Gas/Oil			
Repairs			
Insurance			
Lease Payments			
Loan Payments (Interest Only)			
Parking Fees			
Tolls			
Excise Tax			
Registration			
Cost of Vehicle (Include Sales Tax)			
*Need Bill of Sale			

<b>CHECK FOR:</b>	<b>VEHICLE 1</b>	<b>VEHICLE 2</b>	<b>VEHICLE 3</b>
Auto/Light Truck/Van under *6,000 lbs			
Light Truck/Van/SUV over **6,000 lbs			
Heavy Trucks over **13,000 lbs			
* <b>Unloaded</b> Gross Vehicle Weight (GVW)			
** <b>Loaded</b> Gross Vehicle Weight (GVW)			

I understand that upon audit I must be able to prove total income and must have receipts and/or cancelled checks for all expenses. I also understand that I must be able to prove the business mileage taken by way of a log or have other written evidence to support my deduction.

\_\_\_\_\_  
**Business Owner's Signature**

\_\_\_\_\_  
**Date**